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MINISTRY OF LAW

NOTIFICATION

New Delhi, the 11th June, 1956

S.R.O. 1349.—In exercise of the powers conferred by section 28 of the Representation of the People Act, 1950 (43 of 1950), and in supersession of the Representation of the People (Preparation of Electoral Rolls) Rules, 1956, published with the notification of the Government of India in the Ministry of Law No. S.R.O. 2, dated the 2nd January 1956, the Central Government, after consulting the Election Commission, hereby makes the following Rules, namely:—

PART I—PRELIMINARY

1. **Short title and commencement.**—(1) These Rules may be called the Representation of the People (Preparation of Electoral Rolls) Rules, 1956.

(2) They shall come into force at once.

2. **Definitions.**—In these Rules, unless the context otherwise requires,—

(a) “Act” means the Representation of the People Act, 1950 (43 of 1950);

(b) “Form” means a form appended to these Rules and includes a translation thereof in any of the languages specified in the Eighth Schedule to the Constitution;

(c) “revising authority” means such person as the State Government or an officer authorised by the State Government in this behalf may appoint as the revising authority in respect of a constituency or part of a constituency;

(d) “section” means a section of the Act.

PART II—ELECTORAL ROLLS FOR ASSEMBLY CONSTITUENCIES

3. **Definition.**—In this Part, “constituency” means an assembly constituency.

4. **Form and language of electoral roll.**—The electoral roll for each constituency shall be prepared in such form and in such language or languages as the Election Commission may direct.

5. **Preparation of electoral rolls in parts.**—The electoral registration officer shall prepare the electoral roll for the constituency in convenient parts which shall be numbered consecutively:

Provided that there shall be a separate part for entering the names of each of the three groups of persons referred to in sub-rule (1) of rule 7 and entitled to be included in the electoral roll by virtue of statements made under that rule.

6. Order of names.—(1) The names of electors in each part of the electoral roll shall be arranged according to house number, unless the chief electoral officer, subject to any general or special instructions issued by the Election Commission, determines in respect of any part that the alphabetical order is more convenient or that the names shall be arranged partly in one way and partly in the other.

(2) The names of electors in each part of the electoral roll shall be numbered, so far as practicable, consecutively with a separate series of numbers beginning with the number one.

7. Statement under section 20.—(1) Every person who—

- (a) is a member of the armed forces of the Union, or
- (b) is holding any office to which sub-section (4) of section 20 applies, or
- (c) is employed under the Government of India in a post outside India,

and desires to be registered in the electoral roll for the constituency in which but for his service in the armed forces or but for his holding of any such office or being employed in any such post, as the case may be, he would have been ordinarily resident on the qualifying date, shall submit before the 1st day of April, to the chief electoral officer of the State in which that constituency is situated a statement in such one of the Forms 1A, 1B and 1C as may be appropriate:

Provided that it shall not be necessary for a person to submit such a statement if he has on a previous occasion submitted one and does not desire to make any change therein.

(2) Every statement submitted under sub-rule (1) shall be verified in the manner specified in the Form.

8. Information to be supplied by occupants of dwelling houses.—The electoral registration officer may, for the purpose of preparing the electoral roll, send letters of request in Form 2 to the occupants of dwelling houses in the constituency or any part thereof; and every person receiving any such letter shall furnish the information called for therein to the best of his ability.

9. Access to birth and death registers.—For the purpose of preparing any electoral roll or deciding any claim or objection to an electoral roll, any electoral registration officer, any person employed by him, and any revising authority shall have access to any register of births and deaths maintained under any law for the time being in force, and it shall be the duty of every person in charge of any such register to give to the said officer, person or authority such information and such extracts from the said register as he may require.

10. Publication of draft electoral roll.—As soon as the electoral roll for a constituency is ready, the electoral registration officer shall publish it in draft by making a copy thereof available for inspection and displaying a notice in Form 3—

- (a) at his office, if it is within the constituency, and
- (b) at such place in the constituency as may be specified by him for the purpose, if his office is outside the constituency.

11. Further publicity to the draft roll and notice.—The electoral registration officer shall also—

- (a) make a copy of each separate part of the electoral roll, together with a copy of the notice in Form 3, available for inspection at a specified place accessible to the public and in or near the area to which that part relates; and
- (b) give such further publicity to the notice in Form 3 as he may consider necessary.

12. Period for lodging claims and objections.—Every claim for the inclusion of a name in the electoral roll and every objection to an entry therein shall be lodged within a period of 21 days from the date of publication of the roll in draft under rule 10:

Provided that the Election Commission may, by notification in the Official Gazette, extend the period in respect of the constituency as a whole or in respect of any part thereof.

13. Form for claims and objections.—Every claim shall be in Form 4 and every objection shall be in Form 5.

14. Manner of making and lodging claims and objections.—(1) A claim or objection shall be addressed to the revising authority specified in the notice in Form 3 and shall either be presented to that authority, or to the electoral registration officer, or to such other officer as may be designated in that behalf by the chief electoral officer or be sent by registered post to the revising authority.

(2) A claim shall be signed by the person desiring his name to be included in the electoral roll and shall, unless sent by post, be presented by the claimant himself or by an agent authorised by him in writing in this behalf.

(3) No person shall prefer an objection to the inclusion of any name in the electoral roll unless his name is already included in that electoral roll.

(4) When objection is made to the inclusion in the electoral roll of any person whose name appears therein, or to any particular in any entry in the roll, such objection shall contain in respect of such person or entry, as the case may be, all the particulars entered in the roll.

(5) Where any person desires the transfer of his name from the electoral roll for one constituency to that of another he shall prefer to the appropriate revising authorities, first an objection to the inclusion of his name in the former roll, and secondly a separate claim for the inclusion of his name in the latter roll.

15. Rejection of claims and objections not within time etc.—Any claim or objection which is not lodged within the period or in the manner herein specified or is lodged by a person not entitled to lodge the same shall be rejected.

16. Application by electoral registration officer for inclusion of names etc.—The electoral registration officer may, within the period specified in, or extended under, rule 12, apply to the revising authority—

(a) for the inclusion in the electoral roll of the names of any persons to whom sub-section (3), sub-section (4) or sub-section (6) of section 20 applies, and with the permission of the Election Commission, the names of any other persons; or

(b) for the exclusion of any names from, or the making of any corrections in, the electoral roll.

17. Register of claims and objections.—A register of claims and objections shall be maintained by every authority or officer to whom claims and objections may be presented under sub-rule (1) of rule 14.

18. Notice of claims and objections.—Where a claim or objection is not rejected under rule 15, the revising authority shall, before deciding whether or not to allow such claim or objection, cause to be served—

(a) in the case of a claim, a notice in Form 4 (Part II) on the claimant or his agent; and

(b) in the case of an objection, a notice in Form 5 (Part II) on the objector and a notice in Form 5 (Part III) on the person to the inclusion of whose name the objection relates:

Provided that it shall not be necessary to serve any such notice where the revising authority on being satisfied as to the validity of the claim or objection decides to allow it without further inquiry.

19. Notice of applications under rule 16.—(1) Where an application is made under clause (a) of rule 16 for the inclusion of the names of any persons, the revising authority shall direct that a copy thereof, together with a notice as to the place where, and the time when, that application will be considered, be posted in some conspicuous place in his office and be published in such other manner, if any, as the revising authority thinks fit

(2) Where an application is made under clause (b) of rule 16, the revising authority shall serve on each of the persons affected thereby a notice specifying the grounds on which the exclusion of name or correction of entry is sought, and every such notice shall also specify the place where, and the time when, objections to the application will be heard:

Provided that no such notice shall be necessary where the revising authority is satisfied that the application is one for the deletion of the names of persons who are dead or for the correction of clerical or printing errors or inaccurate descriptions.

20. Service of notice.—Every notice to be served on any person under rule 18 or rule 19 may be served either personally or by registered post or by affixing a copy of the notice to that person's residence or last known residence within the constituency.

21. Inquiry into claims and objections.—(1) The revising authority shall hold a summary inquiry into every claim or objection in respect of which he has issued notice under rule 18 and shall record his decision thereon.

(2) The revising authority shall also, after considering any verbal or written objections that may be preferred, decide on any application made by the electoral registration officer under rule 16.

(3) Every decision of the revising authority under this rule shall be communicated to the electoral registration officer and shall be final.

(4) The revising authority shall also direct the electoral registration officer to correct any clerical or printing errors which that authority may discover in the roll.

22. Preparation of list of amendments.—The electoral registration officer shall prepare a list of amendments to carry out the decisions and directions of the revising authority under rule 21 and of any other amendments he may find necessary for correcting any clerical or printing errors subsequently discovered in the roll.

23. Final publication of electoral roll.—The electoral registration officer shall thereafter publish the roll, together with the list of amendments by making a complete copy thereof available for inspection, and displaying a notice in Form 6—

- (a) at his office, if it is within the constituency, and
- (b) at such a place in the constituency as may be specified by him for the purpose, if his office is outside the constituency,

and on such publication, the roll, together with the list of amendments, shall be the electoral roll for the constituency:

Provided that the electoral registration officer may, at any time, correct any clerical or printing errors that he may discover in the electoral roll.

24. Special provision for preparation of electoral rolls on re-delimitation of constituencies.—(1) If in any State any constituency is delimited a new in accordance with law and it is necessary urgently to prepare the electoral roll for such constituency, the Election Commission may direct that it shall be prepared—

- (a) by putting together the electoral rolls of such of the existing constituencies or parts thereof as are comprised within the new constituency; and
- (b) by making such alterations in the arrangement, serial numbering and headings of the rolls so compiled as may be appropriate.

(2) The electoral roll so prepared shall be published in the manner specified in rule 23 and shall, on such publication, be the electoral roll for the new constituency.

25. Annual revision of electoral rolls.—(1) For the purpose of the revision of the electoral roll for any constituency under sub-section (2) of section 21, a list of amendments to the electoral roll for the time being in force shall be prepared

and the provisions of rules 4 to 9 shall, so far as may be, apply in relation to the preparation of such list as they apply in relation to the preparation of the electoral roll.

(2) When any such list of amendments to an electoral roll for a constituency has been prepared, the electoral roll for the constituency for the time being in force, together with such list of amendments, shall be published in draft in the manner specified in rules 10 and 11 and the provisions of rules 12 to 23 shall, so far as may be, apply in relation to every such roll (including the list of amendments) as they apply in relation to electoral rolls prepared under the Act.

(3) When the electoral roll together with the list of amendments is finally published under rule 23, the electoral roll shall be deemed to have been revised accordingly and the roll as so revised shall come into force immediately on such final publication.

26. Inclusion of names in electoral rolls.—(1) Every application under sub-section (1) of section 23 shall be made in duplicate in Form 4 (Part I) and shall be accompanied—

- (a) where it is to the chief electoral officer, by a fee of ten rupees, and
- (b) where it is to the electoral registration officer, by a fee of one rupee.

(2) The fee specified in sub-section (1) shall be paid by means of non-judicial stamps.

(3) The chief electoral officer or, as the case may be, the electoral registration officer shall, immediately on receipt of such application, direct that one copy thereof be posted in some conspicuous place in his office together with a notice inviting objections to such application within a period of seven days from the date of such posting.

(4) The chief electoral officer or, as the case may be, the electoral registration officer shall, as soon as may be after the expiry of the period specified in sub-rule (3), consider the objections, if any, received by him and shall, if satisfied that the applicant is entitled to be registered in the electoral roll, direct his name to be included therein.

27. Appeals from orders rejecting applications under rule 26.—(1) Every appeal under sub-section (4) of section 23 shall be—

- (a) in the form of a memorandum signed by the appellant;
- (b) accompanied by a copy of the order appealed from and a fee of ten rupees to be paid in non-judicial stamps; and
- (c) presented to the chief electoral officer or, as the case may be, to the Secretary to the Election Commission, within a period of fifteen days from the date of rejection of the application for inclusion of name, or sent by registered post so as to reach that officer within the said period.

(2) For the purposes of sub-rule (1), an appeal shall be deemed to have been presented—

- (a) to the chief electoral officer, when it is delivered by, or on behalf of, the appellant to the chief electoral officer himself or to any other officer appointed by him in this behalf; and
- (b) to the Secretary to the Election Commission when it is delivered by, or on behalf of, the appellant to that officer or to any other officer appointed by the Election Commission in this behalf.

PART III—ELECTORAL ROLLS FOR ELECTORAL COLLEGE CONSTITUENCIES

28. Electoral rolls for electoral college constituencies.—The provisions of rules 4 to 27 shall apply in relation to electoral college constituencies as they apply in relation to assembly constituencies.

PART IV—ELECTORAL ROLLS FOR COUNCIL CONSTITUENCIES

29. Preparation of electoral rolls for local authorities' constituencies.—(1) The electoral registration officer for every local authorities' constituency shall prepare in such form, manner and language or languages as the Election Commission may direct, a list of members of every such local authority within the constituency as is referred to in clause (a) of sub-section (2) of section 27 together with their addresses and shall maintain such list corrected up-to-date.

(2) The list so prepared shall be the electoral roll for the constituency. ←

(3) The provisions of rules 26 and 27 shall apply in relation to local authorities' constituencies as they apply in relation to assembly constituencies:

Provided that an application for the inclusion of a name shall be made in Form 7.

30. Preparation of electoral rolls for graduates' and teachers' constituencies.—

(1) The electoral roll for a graduates' constituency or a teachers' constituency shall be prepared in such form, manner and language or languages as the Election Commission may direct.

(2) Every person who is qualified to be registered in the electoral roll for a graduates' constituency or a teachers' constituency under sub-section (5) of section 27 and who desires to be so registered shall before the 7th day of January submit an application in Form 8 or Form 9, as the case may be, to the electoral registration officer of the constituency.

(3) The provisions of rule 5 except the proviso and of rules 10 to 27 shall apply in relation to graduates' constituencies and teachers' constituencies as they apply in relation to assembly constituencies:

Provided that a claim or an application for the inclusion of a name shall be made in Form 8 or Form 9 as may be appropriate.

PART V—PRESERVATION AND DISPOSAL OF ELECTORAL ROLLS

31. Custody and preservation of electoral rolls and connected papers.—(1) After the electoral roll for a constituency has been finally published, the following papers shall be kept in the office of the electoral registration officer or at such other place as the chief electoral officer may by order specify until the final publication of the next electoral roll for the constituency:—

- (a) one complete copy of the electoral roll;
- (b) all statements submitted to the chief electoral officer under rule 7;
- (c) all statements submitted to the electoral registration officer under rule 8;
- (d) all claims and objections to the draft electoral roll;
- (e) all applications submitted to the revising authority under rule 16;
- (f) all applications submitted to the electoral registration officer under sub-rule (2) of rule 30; and
- (g) all decisions and directions of the revising authority.

(2) One complete copy of the electoral roll for each constituency duly authenticated by the electoral registration officer shall also be kept in such place as the chief electoral officer may specify for a period of six years from the date of its final publication.

32. Inspection of electoral rolls and connected papers.—Every person shall have the right to inspect the election papers referred to in rule 31 and to get attested copies thereof on payment of such fee as may be fixed by the chief electoral officer.

33. Disposal of electoral rolls and connected papers.—(1) The papers referred to in rule 31 shall, on the expiry of the period specified therein, be disposed of in such manner as the chief electoral officer may direct.

(2) Copies of the electoral roll for any constituency in excess of the number required for deposit under rule 31 and for any other public purpose shall be disposed of at such time and in such manner as the Election Commission may direct and until such disposal shall be made available for sale to the public.

FORM IA

(See rule 7)

Statement as to place of ordinary residence by a member of the Armed Forces of the Union.

Full name.....

Father's/Husband's name.....

Age.....years.

Service.....Corps or Regiment.....

Present Service Address.....

I hereby declare that I am a citizen of India and that but for my service in the Armed Forces, I would have been ordinarily resident on the 1st March, 19..... at (full postal address.....)

[I further declare that my wife (name)....., aged.....years, ordinarily resides with me.]

This cancels any previous statement as to place of ordinary residence made by me.

Signature.....

Place.....

Date.....

Verified.

*Signature.....**Designation of Officer-in-Charge.....*

Place.....

Date.....

FORM IB

(See rule 7)

Statement as to place of ordinary residence by a person holding an office declared under section 20(4) of the Act.

Full name.....

Father's/Husband's name.....

Age..... years.

Office held.....

I hereby declare that I am a citizen of India and that but for my holding the above-mentioned office, I would have been ordinarily resident on the 1st March, 19..... at (full postal address).....

[I further declare that my wife (name)....., aged..... years ordinarily resides with me.]

This cancels any previous statement as to place of ordinary residence made by me.

Signature.....

Place.....

Date

FORM IC

(See rule 7)

Statement as to place of ordinary residence by a person employed under the Government of India in a post outside India.

Full name.....

Father's/Husband's name.....

Age.....years.

Description of post held

outside India.

I hereby declare that I am a citizen of India and that but for my being employed under the Government of India in the above-mentioned post, I would have been ordinarily resident on the 1st March, 19..... at (full postal address).....

[I further declare that my wife (name)....., aged.....years, ordinarily resides with me.]

This cancels any previous statement as to place of ordinary residence made by me.

Place.....

Signature.....

Date.....

Verified.

Signature.....

*Designation of the
Head of Office*.....

Place.....

Date.....

FORM 2

(See rule 8)

Letter of Request

Place.....

Date

To

The occupant of

.....
.....

Sir/Madam,

The preparation of the electoral roll for the Assembly constituency in which you are residing has been taken in hand. It will greatly facilitate my work if you will kindly complete the statement below after reading the attached instructions and hand it over to my assistant who will call for it.

Electoral Registration Officer
of the.....
Assembly constituency.

Statement

Names and particulars of adult citizens ordinarily residing in the above premises on the 1st March, 19.....

Name of citizen.	Particulars as to father or husband	Age on 1st March, 19....
1.		
2.		
3.		
4.		
5.		
6.		
7.		
etc.		

Signature*Date*

Instructions

1. Enter the names of persons who will be *ordinarily* residing in the premises on the 1st March of this year and who will have *completed 21st year of age* on or before that day.
2. Only the names of those who are citizens of India should be entered.
3. Enter against serial No. 1 in the first column, the name of the head or other senior member of the family, provided he or she has the qualifications mentioned in paragraphs 1 and 2 above.
4. "Ordinarily residing" does not mean that the person should be actually in the house on the 1st March. The persons who normally live in the house should be included even though they may be temporarily absent, e.g., on a journey or on business or in hospital. On the other hand, a guest or a visitor who normally lives elsewhere but happens to be in the house on the 1st March should not be included.
5. All ordinary residents of the house should be included, whether they are members of the family or not. But do not enter the name of any person who is a member of the Armed Forces of India or who is employed under the Government of India in a post outside India.
6. In the case of every male citizen, enter in the second column the name of his father preceded by the words "son of".
7. In the case of every female citizen, enter in the second column—
 - (i) the name of the husband preceded by the words "wife of", if she be married;
 - (ii) the name of the late husband preceded by the words "widow of", if she be a widow; and
 - (iii) the name of the father preceded by the words "daughter of", if she be unmarried.
8. In the third column, enter the age of the citizen as accurately as possible, giving only the number of complete years and ignoring the months.

FORM 3

(See rule 10)

Notice of publication of Draft Electoral Roll

Notice is hereby given that the electoral roll for the constituency has been prepared in accordance with the Representation of the People (Preparation of Electoral Rolls) Rules, 1956, and a copy of the roll will be available for inspection at during office hours.

Every claim for the inclusion of a name in the roll and every objection to the inclusion of any other person's name in the roll or to any particular in any existing entry therein shall be made on or before the day of 19

The revising authority to whom such claims and objections are to be made is

Every claim shall be made in Form 4 and every objection in Form 5.

Every claim or objection shall be addressed to the revising authority mentioned above and shall either be presented to that authority or to the electoral registration officer or to the or be sent by post to the revising authority.

.....
Electoral Registration Officer

Place

Date

FORM 4

(See rules 13 and 26)

Part I—Claim application for inclusion of name

1. Name of constituency.....
2. Serial No. of part of electoral roll, if any.....
3. Name of claimant/applicant.....
4. Father's/Mother's/Husband's name.....
5. Particulars of residence with reference to which entry in electoral roll is claimed :—

Town/Village.....
 Street/Mohalla.....
 House No.....
 Post Office.....
 Police Station/Tehsil/Taluka.....
 District.....

6. I hereby state as follows :—

- (i) I am a citizen of India.
- (ii) My age on the 1st day of March last was..... years and..... months.
- (iii) I was ordinarily resident at the address mentioned in item 5 above on the 1st day of March 19.....
- (iv) I have not applied for inclusion, nor has my name been included in the electoral roll for any other constituency in the State either with the address mentioned in item 5 above or with any other address.

Declaration.

I hereby declare that the particulars stated by me in item 6 are true to the best of my knowledge and belief.

I request that my name be registered in the electoral roll for the constituency mentioned in item 1 above.

Date.....

Signature or thumb impression of claimant/applicant.

Postal address.....

*Authority

I hereby authorise..... son of.....
, to present this claim on my behalf.

Signature or thumb impression of claimant/applicant.

Date.....

Signature or thumb impression of agent.

Postal address of agent.....

(To be filled in by the office of the

chief electoral officer	revising authority	electoral registration officer
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)

Claim/application No.

Filed on

Date of hearing and adjournment, if any

Decision of the

chief electoral officer	revising authority	electoral registration officer
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Signature of the

chief electoral officer	revising authority	electoral registration officer
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*To be struck off when no agent is authorised.

NOTE.—Any person who makes a false declaration or gives information which he knows or believes to be false or does not believe to be true is liable to be punished under section 199 and/or section 182 of the Indian Penal Code.

ORIGINAL

*To be retained in
or returned to the
office of the revis-
ing authority*

Part II—Notice

[See rule 18(a)]

(To be filled in by the claimant).

To

Name of the claimant.....

son/wife/daughter of.....

Full address of the claimant.....

(To be filled in by the office of the revising authority)

Reference :

Claim No. of.....
son/wife/daughter of.....
resident of.....
for inclusion of his/her name in the electoral roll for.....
constituency.

Take notice that the claim will be heard at (place) at.....
o'clock on the day of 19..... You are
directed to be present at the hearing with such evidence as you may like to adduce.

.....
Revising authority.

Place

Date

DUPLICATE

*To be served on the
claimant*

Part II—Notice

[See rule 18 (a)]

(To be filled in by the claimant)

To

Name of the claimant.....

son/wife/daughter of.....

Full address of the claimant.....

(To be filled in by the office of the revising authority)

Reference :

Claim No. of.....
son/wife/daughter of.....
resident of.....
for inclusion of his/her name in the electoral roll for.....
constituency.

Take notice that the claim will be heard at (place) at.....
o'clock on the day of 19..... You are directed to be present at the
hearing with such evidence as you may like to adduce.

.....
Revising authority.

Place

Date

Certificate of service of notice

(When served on the claimant at the time of filing claim)

Received notice of the date of hearing.

Date

..... Claimant/Agent.

(When served by messenger)

(To be filled in by the serving officer)

Certified that the notice on the claimant has been duly served by me this.....
day of..... on (name)..... personally/by affixa-
tion on residence.

Place.....

..... Serving officer.

Date

N.B.—If this notice is served by post, attach the receipt here.

FORM 5
(See rule 13)*Part I—Objection to inclusion of name or any other particular*

1. Name of constituency
2. Serial No. of part of electoral roll
3. Particulars of entry objected to—
 - (i) Serial No. of entry
 - (ii) Name of the person in the entry objected to
 - (iii) Father's/Mother's/Husband's name
 - (iv) Age
 - (v) Address
4. Particulars of objector —
 - (i) Serial No. of part of electoral roll
 - (ii) Serial No. of entry
 - (iii) Name
 - (iv) Father's/Mother's/Husband's name
 - (v) Address
5. I object to the entry the particulars of which are mentioned in item 3 above on the following grounds :—
 - (a)
 - (b)
 - (c)

Declaration

I hereby declare that the particulars mentioned above are true to the best of my knowledge and belief.

.....
Signature or thumb impression of objector

Postal address.....

Date.....

(To be filled in by the office of the revising authority)

Objection No.

Filed on.....

Date of hearing and adjournment, if any.....

Decision of revising authority.....

.....
Signature of revising authority.

NOTE.—Any person who makes a false declaration or gives information which he knows or believes to be false or does not believe to be true is liable to be punished under section 199 and/or section 182 of the Indian Penal Code.

ORIGINAL

*To be retained in or
returned to the office
of the revising
authority*

Part II—Notice to objector

[See rule 18(b)]

(To be filled in by the objector)

To

Name of the objector.....
son/wife/daughter of.....

Full address of the objector.....

(To be filled in by the office of the revising authority)

Reference :

Objection No.....

Regarding inclusion of the name and/or other particulars of.....

son/wife/daughter of.....

resident of.....

in the electoral roll for..... constituency

Take notice that the objection will be heard at.....(place) at.....
o'clock on the.....day of.....19.... You are directed to be
present at the hearing with such evidence as you may like to adduce.

Place.....

Revising authority.

Date

DUPLICATE

*To be served on
the objector.*

Part II—Notice to objector

[See rule 18 (b)]

(To be filled in by the objector)

To

Name of the objector.....

son/wife/daughter of.....

Full address of the objector.....

(To be filled in by the office of the revising authority)

Reference :

Objection No.....

Regarding inclusion of the name and/or other particulars of.....

son/wife/daughter of.....

resident of.....

in the electoral roll for..... constituency

Take notice that the objection will be heard at.....(place) at.....
o'clock on the.....day of.....19.... You are directed to be
present at the hearing with such evidence as you may like to adduce.

Place.....

Revising authority.

Date

Certificate of service of notice on objector

(When served on the objector at the time of filing objection)

Received notice of date of hearing.

.....

Objector.

Date.....

(When served by messenger)

(To be filled in by the serving officer)

Certified that the notice on the objector has been duly served by me this.....
day of.....on (name).....personally/by
affixation on residence.

.....

Serving officer.

Place.....
Date

N.B.—If this notice is served by post, attach the receipt here.

ORIGINAL

*To be retained
in or returned
to the revising
authority.*

Part III—Notice to person objected to

[See rule 18(b)]

(To be filled in by the objector)

To

Name of person the entry relating to whose name is objected to.....

son/wife/daughter of.....

Full address.....

(To be filled in by the office of the revising authority)

Reference :

Objection No.....

Name of the objector.....

son/wife /daughter of.....

Full address.....

Take notice that the above-mentioned objection to the inclusion of your name and/or other particulars (serial No.....) in the electoral roll for the..... constituency part number..... will be heard at.....(place) at..... o'clock on the.....day of..... 19.... You are directed to be present at the hearing with such evidence as you may like to adduce. The grounds of objection (in brief) are :—

(a).....

(b).....

(c).....

.....

Revising authority.

Place.....

Date

DUPLICATE

*To be served on the
person objected to*

Part III—Notice to person objected to

[See rule 18(b)]

(To be filled in by the objector)

To

Name of person the entry relating to whose name is objected to.....

son/wife/daughter of.....

Full address.....

(To be filled in by the office of the revising authority)

Reference :

Objection No.....

Name of the objector.....

son/wife/daughter of.....

Full address.....

Take notice that the above-mentioned objection to the inclusion of your name and/or other particulars (serial No.....) in the electoral roll for the..... constituency part number..... will be heard at.....(place) at..... o'clock on the.....day of..... 19.... You are directed to be present at the hearing with such evidence as you may like to adduce. The grounds of objection (in brief) are :—

(a).....

(b).....

(c).....

.....

Revising authority.

Place.....

Date

Certificate of service of notice on the opposite party

(To be filled in by the serving officer when notice is not served by post)

Certified that the notice has been duly served by me this..... day of.....
on (name)..... personally/by affixation on
residence.

.....
Serving officer.

Place.....

Date

N.B.—If this notice is served by post, attach the receipt here.

FORM 6

(See rule 23)

Notice of final publication of electoral roll

It is hereby notified for public information that the list of amendments to the draft electoral roll for the constituency has been prepared in accordance with the Representation of the People (Preparation of Electoral Rolls) Rules, 1956, and a copy of the said roll together with the said list of amendments has been published and will be available for inspection at

Place.....

Electoral registration officer.

Date.....

FORM 7

[See rules 26 and 29 (3)]

Application for inclusion of name in the electoral roll for a local authorities' constituency

1. Name of constituency
2. Name of applicant.....
3. Father's/Mother's/Husband's name.....
4. Particulars of applicant's address—

Town/Village.....

Street/Mohalla

House No.....

Post office

Policestation/Tehsil/Taluka

District.....

5. I hereby state as follows :—

(i) I am a citizen of India.

(ii) I am a member of*

(iii) I have not applied for inclusion, nor has my name been included, in the electoral roll for any other local authorities' constituency in the State.

6. In support of the above I submit with this application the following documents namely :—

(i)

(ii).....

(iii)

Declaration

I hereby declare that the particulars mentioned above are true to the best of my knowledge and belief. I request that my name may be registered in the electoral roll of the constituency mentioned in item 1 above.

.....
Signature of the applicant.

Date.....

Postal address.....

*Authority***

I hereby authorise.....son of..... to present this application on my behalf.

.....
Signature of the applicant.....
Signature of the Agent

Date.....

Postal address
of the Agent.....

*Here insert the name of the local authority of which you are a member. The local authority of which you are a member must be one of those specified in relation to your State in the Fourth Schedule to the Representation of the People Act, 1950.

**To be struck off when no agent is authorised.

FORM 8

[See rules 26 and 30]

*Part I—Claim/application for inclusion of name in the electoral roll
for a graduates' constituency*

1. Name of constituency
2. Name of claimant/applicant.....
3. Father's/Mother's/Husband's name.....
4. Particulars of claimant's/applicant's address :—
Town/Village.....
Street/Mohalla.....
House No.....
Post Office
- Police Station/Tehsil/Taluka.....
District.....
5. I hereby state as follows:—
(i) I am a citizen of India.
(ii) I have been a graduate of the.....University* since
(iii) I was ordinarily resident inon the 1st of January
19
(iv) I have not applied for inclusion, nor has my name been included, in the electoral roll
for any other graduates' constituency in the State.
6. In support of the above I submit with this claim certified copies of the following documents, *viz.* :—
(i)
(ii)
(iii)

Declaration

I hereby declare that the particulars mentioned above are true to the best of my knowledge
and belief.

I request that my name be registered in the electoral roll of the constituency mentioned in
item 1 above.

.....Signature of the claimant/applicant.

Date.....

Postal address.....

*Authority***

I hereby authorise.....son of.....
to present this claim on my behalf.

.....Signature of the claimant/applicant.

.....Signature of the agent.

Date.....

Postal address
of the agent.....

*If you are not a graduate of a University in India, insert here the qualification you possess
which has been specified by the State Government as equivalent thereto.

**To be struck off when no agent is authorised.

ORIGINAL

*To be retained
in or returned
to the office of the
revising authority.*

Part II—Notice

[See rules 18(a) and 30]
(To be filled in by the claimant)

To Name of the claimant.....
son/wife/daughter of.....
Full address of the claimant.....

(To be filled in by the office of the revising authority)

Reference:
Claim No. of.....
son/wife/daughter of.....
Resident of.....
for inclusion of his name in the electoral roll for.....
constituency.

Take notice that the claim will be heard at..... (place)
at..... o'clock on the..... day of..... 19..... You are directed
to be present at the hearing with such evidence as you may like to adduce.

Place..... Revising authority.
Date.....

DUPLICATE

*To be served on
the claimant.*

Part II—Notice

[See rules 18(a) and 30]
(To be filled in by the claimant)

To Name of the claimant.....
son/wife/daughter of.....
Full address of the claimant.....

(To be filled in by the office of the revising authority)

Reference:
Claim No. of.....
son/wife/daughter of.....
Resident of.....
for inclusion of his name in the electoral roll for.....
constituency.

Take notice that the claim will be heard at..... (place)
at..... o'clock on the..... day of..... 19..... You are directed
to be present at the hearing with such evidence as you may like to adduce.

Place..... Revising authority.
Date.....

Certificate of service of notice

(When served on the claimant at the time of filing claim)

Received notice of the date of hearing.

Date.....

Claimant/agent.....

(When served by messenger)

(To be filled in by the serving officer)

Certified that the notice on the claimant has been duly served by me **this**.....
..... day of..... on (name)..... personally/by **affixation**
on residence.....Place.....
Date.....

Serving officer.

N.B.—If this notice is served by post, attach the receipt here

FORM 9

[See rules 26 and 30]

Part I—Claim/application for inclusion of name in the electoral roll for a teachers' constituency

1. Name of constituency.....

2. Name of claimant/applicant.....

3. Father's/Mother's/Husband's name.....

4. Particulars of claimant's/applicant's address :—

Town/Village.....

Street/Mohalla.....

House No.....

Post Office.....

Police Station/Tehsil/Taluka.....

District.....

5. I hereby state as follows :—

(i) I am a citizen of India.

(ii) During the last six years I have been engaged in teaching for a total period of at least three years as follows :—

Name of educational institution	From (Date)	To (Date)	Period
1.			
2.			
3.			
4.			
Total period—			

(iii) I was ordinarily resident in....., on the 1st of January 19.....

(iv) I have not applied for inclusion, nor has my name been included, in the electoral roll for any other teachers' constituency in the State.

6. In support of the above I submit with this claim certified copies of the following documents, viz., :—

(i)

(ii)

(iii)

Declaration

I hereby declare that the particulars mentioned above are true to the best of my knowledge and belief.

I request that my name be registered in the electoral roll of the constituency mentioned in item I above.

.....
Signature of the claimant/applicant

Date.....
Postal address.....

*Authority**

I hereby authorise.....
son of....., to present
this claim/application on my behalf.

.....
Signature of the claimant/applicant

.....
Signature of the agent.

Date.....

.....
Postal address
of the agent.....

*To be struck off when no agent is authorised.

ORIGINAL

*To be retained
in or returned to
the office of the
revising authority.*

Part II—Notice

[See rules 18(a) and 30]

(To be filled in by the claimant)

To

Name of the claimant.....
son/wife/daughter of.....
Full address of the claimant.....

(To be filled in by the office of the revising authority)

Reference:

Claim No. of.....
son/wife/daughter of.....
Resident of.....
for inclusion of his name in the electoral roll for.....
constituency.

Take notice that the claim will be heard at..... (place)
at..... o'clock on the..... day of..... 19..... You are directed
to be present at the hearing with such evidence as you may like to adduce.

Place.....
Date.....

..... Revising authority.

DUPLICATE

*To be served on
the claimant.*

Part II—Notice

[See rules 18(a) and 30]

(To be filled in by the claimant)

To

Name of the claimant.....
son/wife/daughter of.....
Full address of the claimant.....

(To be filled in by the office of the revising authority)

Reference:

Claim No. of.....
son/wife/daughter of.....
Resident of.....
for inclusion of his name in the electoral roll for.....
constituency.

Take notice that the claim will be heard at..... (place)
at..... o'clock on the..... day of..... 19..... You are directed
to be present at the hearing with such evidence as you may like to adduce.

Place.....
Date.....

..... Revising authority

Certificate of service of notice

(When served on the claimant at the time of filing claim)

Received notice of the date of hearing.

Date.....

Claimant/agent.....

(When served by messenger)

(to be filled in by the serving officer)

Certified that the notice on the claimant has been duly served by me this.....
.....day of.....on (name).....personally/by affixation
on residence.....

Place.....

Serving officer.

Date.....

N.B.—If this notice is served by post, attach the receipt here

[No. F.8/56-Elections.]
K. Y. BHANDARKAR, Secy.

